



Class Registration for Retirement Board Members & Administrators: *Preparing the 2006 Annual Statement*

Each participant registering for class must complete the upper portion of this form.

PERAC will complete the lower portion and return a copy of the entire form to the participant.

Please mail or fax this registration form to Katie Bozzi at PERAC no later than February 27, 2007.

Name _____ Retirement Board Name _____

Address _____

Phone _____ Fax _____ E-Mail _____

SELECT SESSION(S)

You may attend one or both of the sessions being offered on the following dates. Simply put a check mark by the session(s) that best suit your needs.

Snow date classes will be held at the same time and place originally specified. If inclement weather causes you to be concerned about the schedule, please contact PERAC at (617) 666-4446, extension 945. Scheduling changes will be posted at least two hours prior to class start time.

March 6, 2007 at The Clarion Hotel in Northampton (Snow date: March 7, 2007)

___ 10:30 AM – Noon *Workshop: Annual Statement Basics*

___ 1:00 PM – 3:00 PM *Improving Retirement System Operations: Risks & Controls*

March 8, 2007 at PERAC in Somerville (Snow date: March 9, 2007)

___ 10:00 AM – Noon *Improving Retirement System Operations: Risks & Controls*

___ 1:00 PM – 2:30 PM *Workshop: Annual Statement Basics*

March 13, 2007 at Plymouth County Retirement Board in Plymouth (Snow date: March 14, 2007)

___ 10:00 AM – Noon *Improving Retirement System Operations: Risks & Controls*

___ 1:00 PM – 2:30 PM *Workshop: Annual Statement Basics*

___ Check here if you need directions. (Directions will also be posted on the Web at www.mass.gov/perac. Select Publications/Educational Materials/Directions to Training Sites.)

FOR PERAC USE ONLY

___ You have been confirmed for the course you selected above.

___ All available seats have already been reserved. Please register for another session.

___ This class has been postponed. You will be notified when a revised schedule has been arranged.